



STATE INNOVATION EXCHANGE

2017 Spring Internship in Denver, CO with the State Innovation Exchange (SiX)

Interested in progressive policy? In working with state legislators? In helping build a lasting piece of the progressive infrastructure? The State Innovation Exchange (SiX) is seeking progressive undergraduate students and recent graduates for spring internships in the Denver, Colorado-area.

About SiX:

The State Innovation Exchange (SiX) is a resource and strategy center that supports state legislators in advancing and defending progressive policies across the country. We have a long-term vision of building progressive power and infrastructure at the state level. SiX is the result of an unprecedented merger of three organizations that combined forces to ensure state legislators are empowered with top-notch research, training, policy expertise, communications support, political strategy and a space to network and share ideas. Together, we are working to advance and defend policies that support working families, protect the environment, promote civil rights and strengthen our democracy.

About the Internship:

A spring internship with SiX will provide a unique opportunity to be a part of a growing progressive organization. Interns will assist the SiX staff in every aspect of the organizations operation, including political communications, event planning, database management, policy research, and outreach to partner organizations and legislatures. From the experience, interns can expect to gain a better understanding of state government, progressive policy, and the larger progressive infrastructure on both the state and national level.

Requirements of applicants:

- Proficiency in Microsoft Excel and Word
- Excellent written and verbal communication skills
- Ability to self-direct
- Outstanding attention to detail
- Deeply-held support of public policies that support working families, democratic openness, civil rights, and environmental sustainability.
- Ability to work in downtown Denver (Uptown area)

Desired skills:

- Familiarity with state government, the legislative process, and progressive public policy
- Experience working with databases or CRMs
- Experience with social media (experience with graphic content creation and video editing is a plus)
- Experience researching and summarizing policy issues and evaluating public policy

Compensation and Workload:

Undergraduate interns will be paid \$12/hour. Interns are expected to work approximately 10- 15 hours per week throughout the fall semester. The internship will run from early January through early May. Start and end dates are flexible and can work around school schedules.

Applicants should submit a one-page cover letter, resume, and contact information for two professional references to Internships@stateinnovation.org with the subject line "Spring Fellowship Application." Interns will be considered on a rolling basis. The priority deadline for submission is December 1st.